



Fairbanks Library hosts free seminars for job seekers and career changers

The Fairbanks Branch of Harris County Public Library is partnering with Workforce Solutions to offer a series of free workshops for people who are searching for jobs or looking to make a career change.

All of the workshops will be at Harris County Public Library's Fairbanks Branch at 7122 N. Gessner (at Little York).

The dates and topics for the workshops are:

- Monday, Oct. 3, 2 p.m. to 4 p.m. — *Evaluate Your Skills and Develop a Plan*. Identify one's marketable skills and learn to communicate those skills, and develop effective

strategies for finding a job.

- Wednesday, Oct. 12, 2 p.m. to 4 p.m. — *Creating a Resume/Completing the Application*. Develop a professional resume that shows employers one has the skills they are looking for.

- Monday, Oct. 17, 2 p.m. to 4 p.m. — *Creating References, Cover Letters and Thank You Letters*. Find out whom to list as references, how to list them, and how to write effective cover letters for resumes and professional-looking thank you letters after interviews.

- Wednesday, Oct. 26, 2 p.m. to 4 p.m. — *Interviewing*. Learn how to respond

appropriately to common interview questions to make one look as good as possible to potential employers.

- Monday, Nov. 7, 2 p.m. to 4 p.m. — *Networking and Using the Internet*. Learn how to find unadvertised jobs through networking and to use the Internet effectively for job hunting.

- Wednesday, Nov. 16, 2 p.m. to 4 p.m. — *Rebranding Your Skills*. Learn how to use existing skills to move into a new career.

Call the library at 713-466-4438 to register.

Your news tips and photos are appreciated.